

# Annual Report and Action Plan

Company Name: **The Trustee for Caspak Products Trust**

Trading As: **Caspak Products PTY LTD**

ABN: **59875253895**

## About APCO

Australian Packaging Covenant Organisation (APCO) is a co-regulatory not-for-profit organisation leading the development of a circular economy for packaging in Australia. APCO's vision is a packaging value chain that collaborates to keep packaging materials out of landfill and retains the maximum value of the materials, energy and labour within the local economy.

Each year, APCO Brand Owner Members are required to submit an APCO Annual Report and an APCO Action Plan. This document is the Annual Report and Action Plan output for the organisation listed above. This document provides the overall performance level of the organisation, as well as any commitments they have made to work towards on their packaging sustainability journey. This document may also include additional information provided by the Member in their report.

## Overall Performance **Beyond Best Practice**

The chart below indicates the overall performance level of this organisation listed above in the 2023 APCO Annual Report. The organisation's reporting period was **January, 2022 - December, 2022**

1 Getting Started    2 Good Progress    3 Advanced    4 Leading    5 Beyond Best Practice

### Understanding APCO Annual Reporting performance levels:

- 1 **Getting Started:** You are at the start of your packaging sustainability journey.
- 2 **Good Progress:** You have made some first steps on your packaging sustainability journey.
- 3 **Advanced:** You have taken tangible action on your packaging sustainability journey.
- 4 **Leading:** You have made significant progress on your packaging sustainability journey.
- 5 **Beyond Best Practice:** You have received the highest performance level and have made significant progress on your packaging sustainability journey.

### Contact

A: Suite 1102, Level 11, 55 Clarence Street, Sydney, NSW, 2000  
E: [apco@apco.org.au](mailto:apco@apco.org.au)

## Additional Information

The information below indicates additional information that the organisation included in their APCO Annual Report.

Please tell us about any innovative packaging sustainability initiatives you have implemented during your chosen 12 month reporting period.

Throughout 2022 and the first half of 2023 we have continued our use of the PREP tool to lead us in providing and converting our packaging products to sustainable options (that meet the soft plastics threshold) for our customers. This meant we were providing an ongoing education to both our customers, and back to our suppliers, around the Australian packaging requirements, the sustainable packaging targets and what options and changes in plastic films and structures are needed to be able to meet those targets.

## APCO Action Plan Commitments

For each of the Packaging Sustainability Framework criteria listed below, a description is provided along with the commitments made by the organisation in their APCO Action Plan.

Criteria 1:

### Governance & Strategy:

This criteria considers actions to integrate packaging sustainability into business strategies.

- Develop a strategy that includes goals for packaging sustainability that addresses the Sustainable Packaging Guidelines (SPGs) or equivalent.
- Include a commitment to the 2025 National Packaging Targets and aim to integrate it within business processes.
- Communicate and promote packaging sustainability objectives and targets within your organisation and to external stakeholders (suppliers, final consumers, community groups etc.).

Criteria 2:

### Design & Procurement:

This criteria considers actions taken to ensure that sustainability principles are considered in the design or procurement of both new and existing packaging through use of the Sustainable Packaging Guidelines (SPGs).

- Use the Sustainable Packaging Guidelines to review our packaging to identify opportunities for improvement.
- Record the outcomes of reviews or packaging using the Sustainable Packaging Guidelines so that any team member can refer back to them in future and for auditing purposes.
- Conduct packaging reviews using the SPGs for 50% of our packaging.

Criteria 3:

**Recycled Content:**

This criteria considers actions taken to increase or optimise the amount of recycled material used by your organisation.

- Develop a policy or procedure to buy products and/or packaging made from recycled materials.
- Aim to use recycled materials in any packaging where this is feasible, including:
  - Primary packaging
  - Secondary packaging
  - Tertiary packaging

## Criteria 4:

**Recoverability:**

This criteria considers actions taken to improve the recovery of packaging at end-of-life and increase use of reusable packaging.

- Investigate whether all of our packaging is recyclable at end-of-life and identify any gaps and opportunities for greater reuse or recycling.

## Criteria 5:

**Disposal Labelling:**

This criteria considers the extent to which packaging has been labelled to help consumers determine what to do with packaging at end-of-life.

No commitments have been made for this criteria this year.

## Criteria 6:

**On-site Waste:**

This criteria considers progress in increasing the amount of on-site solid waste being diverted from landfill.

- Develop a system to collect and recycle used packaging generated at our facilities.

## Criteria 7:

**Problematic Materials:**

This criteria considers the extent to which organisations are actively phasing out problematic and unnecessary single-use plastic packaging and preventing/reducing litter.

- Undertake the following to help reduce the impact of litter:
  - Conduct regular clean-ups on-site

- Look for opportunities to redesign packaging to eliminate components that may have the propensity to become litter
- Internal training of all staff around bins usage, recycling and increase visual presence of bins to encourage correct use to avoid litter

**Further commitments:**

These commitments look at additional actions the organisation may take to improve reporting.

No commitments have been made for this criteria this year.